

# CUSTODY COMPLAINT PACKET

- **If you need help completing these forms**, visit the Family Law Self-Help Center’s website at: [www.state.ak.us/courts/selfhelp.htm](http://www.state.ak.us/courts/selfhelp.htm) or call (907) 264-0851 (Anchorage), toll free (866) 279-0851 (in Alaska, but outside Anchorage). A Center facilitator can explain court procedure and give you forms for each part of the case, but cannot give you legal advice.
- **Court staff generally can talk to you about court procedure, court rules, court records, and forms. They must remain neutral and impartial. They cannot give legal advice. Court staff cannot tell you how rules and statutes apply to your case, if your documents properly present your case, what the best way is to accomplish your goal, or interpret laws for you.**
- **If you need help with your case**, you should talk to a lawyer. The Alaska Bar Association’s Lawyer Referral Service can give you names and phone numbers of lawyers who handle family law cases and those who are willing to provide limited legal services to clients who are representing themselves. Call (907) 272-0352 or toll free in Alaska (800) 770-9999. A list of attorneys offering limited services (called “unbundled legal services”) can be found at: [www.alaskabar.org/library/UnbundledFamilyLaw.pdf](http://www.alaskabar.org/library/UnbundledFamilyLaw.pdf).

## Contents of Packet

<b>DR-415</b>	<b>Instructions for Filing Child Custody Case</b>
<b>DR-420</b>	<b>Complaint for Custody of Minor Children</b>
<b>DR-314</b>	<b>Information Sheet</b>
<b>CIV-125</b>	<b>Case Description Form</b>
<b>DR-150</b>	<b>Child Custody Jurisdiction Affidavit</b>
<b>DR-305</b>	<b>Child Support Guidelines Affidavit</b>
<b>DR-306</b>	<b>Shared Custody Child Support Calculation</b>
<b>DR-315</b>	<b>Application for CSSD Services</b>
<b>DR-316</b>	<b>Information about CSSD</b>
<b>CIV-106</b>	<b>How to Serve a Summons (booklet)</b>

**Note:** You also will need an Answer Packet (DR-440) to send to the defendant in order to complete the filing of your case.

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Alaska Court System

Most forms referenced in this packet are available on the court system’s website:  
[www.state.ak.us/courts/forms.htm](http://www.state.ak.us/courts/forms.htm)

## OTHER FORMS

Other forms referenced in this packet that are available at the court and on the court system's website:

CIV-109	How To Subpoena A Witness (booklet)
CIV-200	Memorandum To Set Civil Case For Trial
DR-151	Direction To Seal Affidavit
DR-310	How To Calculate Child Support (booklet)
DR-425	Default Application – Child Custody
DR-440	Answer Packet
DR-460	Findings of Fact and Conclusions of Law
DR-465	Custody Judgment
DR-475	Model Parenting Agreement
DR-700	Motion Packet: For Requesting A Change In Child Custody, Support or Visitation
DR-720	Response Packet: For Responding To A Motion To Change Child Custody, Support or Visitation
TF-920	Request For Exemption From Payment Of Fees
VS-16	Affidavit of Paternity (not available on website)